

IAAP SUMMIT 2024

JULY 10-13, 2024
NEW YORK CITY
IN-PERSON & VIRTUAL

REASONS TO ATTEND IAAP SUMMIT

IAAP Summit is so much more than an administrative conference— it's a holistic experience devoted to equipping professionals with invaluable skills, trainings, and tools they need to excel in their careers and enhance their workplace.

This year, the ultimate stage awaits in Times Square on Broadway at the New York Marriott Marquis. Attendees can join in-person or participate virtually for a front row seat to the magic.

WHAT IS SUMMIT?

Every year, IAAP Summit brings together thousands of administrative professionals from across the world for a one-of-a-kind conference, packed with opportunities to learn, develop, and own their role.

HOW SUMMIT BENEFITS ADMINS:

- 1. Networking:** The life of an administrative professional can feel isolating. At Summit, they can expand their supportive network and connect with peers in the profession.
- 2. Education & Trainings:** Each day, attendees will hear from several renowned speakers who are experts in project management, leadership, technical skills, innovations in the industry, professional networks, and more.
- 3. CAP Recertification Points:** Summit offers 12.75 recertification points for all attendees who are Certified Administrative Professional (CAP) designees, helping them reach new career heights.

HOW SUMMIT BENEFITS YOUR OFFICE:

- 1. Leadership:** Summit equips admins with techniques to apply their learnings and skills to their workplace, and the knowledge to lead the office with confidence.
- 2. Professional Development:** Attending Summit leads to enhanced efficiency in proactively anticipating needs, creating strategic plans for the office, project management, culture building, problem solving and more.
- 3. Tech Innovations:** Connecting with industry professionals, vendors, and programs at Summit grants attendees exposure to the latest AI technology and solutions for the office.

REGISTER FOR SUMMIT

*Prices reflect Early Bird rate. Registration increases \$200 after May 24, 2024.

SCAN CODE TO REGISTER:



IN-PERSON

\$1,599

IAAP MEMBERS

\$1,899

NON-MEMBERS

VIRTUAL

\$999

IAAP MEMBERS

\$1,299

NON-MEMBERS

WHAT'S INCLUDED:

- Over 15 group education sessions and keynote speakers
- Programs and Services Expo
- Community Conversation with IAAP leaders
- Cocktail and Awards Gala
- 12.75 CAP recertification points

For more information on Summit travel and stay, visit iaap-summit.org/plan-your-visit.

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